

BYERS CONFERENCE CENTER LODGING

Room Occupancy	Nightly Rate	
	/ room	/ person
Single Occupancy - 1 person/room	\$53.50	\$53.50
Double Occupancy - 2 people/room	\$97.00	\$48.50
Triple Occupancy - 3 people/room	\$130.50	\$43.50
Quadruple Occupancy - 4 people/room	\$154.00	\$38.50
Quintet Occupancy - 5+ people/room	\$167.50	\$33.50
Dependent Child - Staying in room with parent		\$13.00

Group Packages: (minimum 20 adults) Group packages may be developed depending on group size, number of meals ordered, and nights of lodging that each person stays. Contact the office for more information.

Day Guests	Rate
With Meals	\$5.00
Without Meals	\$10.00

- 1. Dependent Child:** Rate for children (age 3-18) staying in room with parent. Non-dependent children pay regular adult rate for lodging.
- 2. Day Guests:** Guests joining an overnight group for part or all of a day are considered Day Guests. Guests receiving meals provided by RHC will pay "with meals rate" plus the cost of meals they receive.
- 3. Discounts** may apply for lodging of 3 or more consecutive nights.

Weekend Single Night Lodging

Due to high demand for use of facilities on weekends, a per person surcharge *may be applied* to reservations for Friday or Saturday night only.

BYERS CONFERENCE CENTER

Handicap accessible building with elevator, 4 meeting rooms, 2 small kitchens and 42 bedrooms. Each bedroom is equipped with private full bath, with room arrangements as follows:

- 14 rooms with 2 queen beds - includes 2 handicap accessible rooms
- 12 rooms with 1 queen bed & 1 double/single bunk combination
- 9 rooms with 1 queen bed & 1 single bed - includes 2 handicap accessible rooms
- 7 rooms with 1 queen bed - includes 1 handicap accessible room

Notes:

- Bed linens & towels are provided.
- While this is a hotel style facility, daily linen & room cleaning services are not provided.
- Wireless Internet access is available in meeting rooms.
- Food services available for groups of 20+
- Check-in & Check-out times are flexible, but depend upon needs of other user groups

MEETING ROOMS

	Daily Rate	
½ day = up to 6 hrs; full day = over 6 hrs	Half Day	Full Day
Dining Room or Main Lounge	\$125.00	\$150.00
Small Lounge or Fireside Lounge	\$100.00	\$140.00
Fireside Lounge & Small Lounge	\$125.00	\$185.00
Kitchen (per person, groups over 25)		\$1.00
Second Kitchen Use		\$50.00

- 1. Kitchens:** Available for use to groups renting CBCC. Rate is per person per day and will be applied to groups of 25 or more people providing their own meal service. No kitchen charge if under 25 people. Use of a second kitchen will incur fee listed above.
- 2. Meeting room(s):** Meeting rooms will be assigned by Roxbury Camp staff according to availability and best fit for all groups using BCC. Groups lodging at BCC **MAY BE** provided a meeting room at no additional cost if the following minimum double occupancy lodging requirements are met; otherwise regular rental rates for meeting rooms will apply.
 - 5 Rooms: Small Lounge or Fireside Lounge (1 room)
 - 8 Rooms: Small Lounge & Fireside Lounge (2 rooms)
 - 9 Rooms: Main Lounge or Dining Room (1 room)
 - 15 Rooms: Main Lounge & Dining Room (2 rooms)

LEGACY RETREAT CENTER

These rates are all per day:	
Per Person Nightly Rate	\$22.00
Legacy Hall Meeting Space	\$250.00
Legacy Hall & Kitchen	\$400.00

LEGACY RETREAT CENTER

Handicap accessible building with chair lift, 1 meeting room, commercial kitchen and 11 dorm style bedrooms. Each room is equipped with 2 private baths including showers and tub, with room arrangements as follows:

- 10 rooms with three bunk beds and 1 twin over double bunk bed, sleeps 9.
- 1 handicap accessible room with queen bed and two bunk beds, sleeps 6.

MEETING & KITCHEN DETAILS

1. Kitchen will not be accessible without rental. Refrigerator, coffee maker, small sink and microwave will be available in meeting area.
2. Must provide your own bed linens and towels.
3. Wireless internet access is available in meeting rooms.
4. Food service may be available for groups of 20+
5. Meal packages available for groups lodging in the LRC
6. Check-in & Check-out times are flexible, but depend upon needs of other user groups.
7. Full sound and audio visual available in LRC Meeting Hall.

Roxbury Holiness Camp

2023 Facilities, Lodging & Amenities Rates Guide



PA State Sales Tax (6%) will be charged on facility use.

If your organization has Pennsylvania Tax Exemption status, please contact the Camp Office for an exemption certificate.

Facilities & lodging at Roxbury Holiness Camp are limited to the use of groups, retreats and church family functions. Tax law limits our ability to rent our cabins and dorms to individuals that do not fall within the restrictions of the law. The RV park, however, is open to everyone.

NOTE:

- Not all items are tax exempt.
- **Credit Card payments will incur an additional 3% charge.**

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FACILITIES

<u>Refer to facility notes for codes</u>	Half Day	Full Day
½ day = up to 6 hrs Full day = over 6 hrs		
Berean Center 2 (includes kitchen)	\$135.00	\$235.00
Berean Gardens		\$75.00
Dining Hall 2	\$125.00	\$225.00
Hemlock Lounge 2	\$105.00	\$150.00
Nursery	\$75.00	\$100.00
Rosenberry Commons 2	\$135.00	\$180.00
Rosenberry Kitchen 2	\$135.00	\$275.00
Rosenberry Commons & Kitchen 2		\$350.00
Rosenberry Commons, Kitchen & Dining		\$550.00
Sunbeam Center 2	\$100.00	\$175.00
Tabernacle	\$150.00	\$250.00
Pavilion 4	\$75.00	\$75.00
Multiple Facilities 5		\$1,500.00

RV CAMPERS & TENTING

RV & TENT SITE limited to 1 family or 4 adults	Nightly Rate
Tent Site	\$27.00
30 / 50 AMP service site	\$37.00
Sewer dumping station	\$6.00
Over 4 people at tent site (per person; add to site fee)	\$2.00
RV STORAGE	Rate
NOT ACCEPTING NEW LONG TERM STORAGE	
Daily	\$2.00
Daily with electric	\$5.00
Camper move (on or off site)	\$15.00

LODGING

<u>Refer to lodging notes for codes</u>	
CABIN, MOTEL, DORM Rates include heat or a/c where applicable	Nightly Rate
Cabin rates are per person: Minimum charge of \$44.50 per night(Equivalent to 2 Adults)	
Cabins 1 - Adults	\$22.25
Cabins 1 - Child age 3-12 (under 3 = no charge)	\$11.25
Dorm - All Ages	\$11.25
Motel Unit 2 - Adults	\$20.50
Motel Unit 2 - Child age 3-12 (under 3 = no charge)	\$10.25
Family Units (per family / room)	\$30.00
GUEST HOUSE - includes heat or a/c and all linens 4 rooms w/private bath & shower, 1 common kitchenette	Nightly Rate
Single Occupancy - 1 person	\$46.50
Double Occupancy - 2 people	\$67.00
Dependent Child - Staying in room with parent	\$13.00
CABIN AMENITIES	Rate
<u>Refer to lodging notes for codes</u>	
A/C 3 - units added by guests (per unit for initial installation)	\$15.00
A/C 3 - per unit/night - after initial installation fee	\$7.50
Day Guest / Extended Stay 4	\$5.00
Linen package - sheet set, blanket, & pillows	\$10.00
Towel set - 1 towel & 1 face cloth	\$5.00

AMENITIES

	Rate
Sound Operator (per hour/operator)	\$25.00
Firewood (per wheelbarrow load)	\$5.00
Slip-N-Slide (per hour)	\$50.00

Facility Notes

- There is no longer a limit on the number of people the rate applies to. The cost listed is for your entire group regardless of size except for Pavilions, please see below.
- Indicates year round availability.**
- Air Conditioning:** Rates apply to any units brought by group.
* 1 unit at: Board Room, First Aid & Tape Room
*2 units at: Information Office & Old Main
*3 units at Nursery
- Pavilions**
*Groups up to 100: pay "daily rate" & \$25 /each additional 100
- Multiple Facilities: When using any (4) four facilities on the camp the multiple facilities rate applies.**
*Does not include meeting rooms at Byers Conference Center or Legacy Retreat Center

Lodging Notes

- Cabins** vary in size & amenities
- Motel Unit:** basic room with sink & toilet; outside access to showers
- Air Conditioning: A/C fees included in daily rental rate for existing units. Units brought by guests must be approved prior to installation and will be subject to \$15 installation fee**
- Day Guests:** those joining an overnight group for part or all of a day **Extended stay:** applies to cabin guests who stay beyond 24 hours

FOOD SERVICES

- Rates: Adult = 11+, Child = 3-10, (under 3 are free)**
- Food services may be available for single or combined groups of 20+ adults
- Groups purchasing meals but not renting a facility will incur an up-charge on the published meal price.**
- Final meal count is due one week prior to event.
- Required payment - within 10% of final meal count given.
- Meal packages are available to overnight groups for 5 or more meals.

MEAL RATES

	Adult	Child
Breakfast	\$10.00	\$5.00
Brunch	\$12.00	\$6.00
Lunch	\$12.00	\$6.00
Dinner	\$14.00	\$7.00

Facility & Lodging Use Guidelines

- Put trash in proper receptacles
- Leave areas of use clean and ready for the next user
- Report ANY damages: upon arrival or as they occur
- Return equipment and furnishings to their place of origin
- Help us conserve energy by:
 - Turning off lights
 - Keep doors and windows closed when heat or air conditioning is running
 - Do not leave faucets, fountains or water taps running without need
 - When using heat or A/C please DO NOT set thermostat higher than 70 degrees(heat) or lower than 68 degrees(A/C).
- Pets are not allowed in any building

Lodging:

- Most cabins are privately owned and are available by consent of the cabin owners, please respect and honor what they provide by taking good care of the cabins you rent.
Please do not move furnishings or supplies from one cabin to another.

Before departure:

- The meeting facilities and lodging areas should be clean and ready for your use. If they are not, contact staff before you move in. It is your responsibility to leave the following areas clean and ready for the next guest group:
 - Meeting areas
 - Cabins & dorms
 - Legacy Retreat Center
- The Byers Conference Center is a different style of lodging and you are not required to clean your bed and bathrooms before departure. Kitchens and meeting rooms should be cleaned, swept and mopped and furniture returned to its original positions.